

**Report of the Trustees and Financial Statement**  
**St. Francis Leprosy Guild**  
**73 St Charles Square, London, W10 6EJ**  
Registered Charity No. 208741

The Executive Committee present their report and the accounts for the year ended 31<sup>st</sup> December 2017

**Executive Committee**

Very Reverend Fr Patrick Lonsdale OFM (Spiritual Director)  
Mr Michael Forbes Smith (President)  
Mr Christopher Wyatt FCA (Hon. Treasurer)  
Miss Veronica Melia  
Ms Margaret Hood  
Dr Gosia Brykczynska  
Mr Philip Newill  
Mr Paul Leavy  
Ms Claire Tuhey – appointed 27<sup>th</sup> November 2017

The Executive Committee act as Trustees of the Guild. With the exception of the Provincial of the Order of Friars Minor, who is Spiritual Director ex officio, members of the Executive Committee are elected by the General Committee at the Annual General Meeting. New Trustees are appointed on the basis of personal recommendation and previous experience. They are briefed on the activities of the Guild and their responsibilities as Trustees by the existing Trustees. All significant decisions are taken by the Trustees at meetings of the Executive Committee.

**Hon Secretary**

Sister Helen McMahan FMM

**Administration Officer**

An interim Administration Officer is in place pending final decisions on the future staffing of the Guild to be made during 2018.

**Independent Examiners**

PKW Accountancy Ltd, Chartered Accountants, 1 Church Street, Leighton Buzzard  
LU7 1AE

**Principal Bankers**

CAF Bank Limited, Kings Hill, West Malling, Kent ME19 4TA

## **Registered Office**

73 St Charles Square, London, W10 6EJ

## **Constitution**

The activities of the Guild are governed by a Scheme approved by the Charity Commissioners on 24 June 2003.

## **History**

The St Francis Leprosy Guild was founded on 23<sup>rd</sup> October 1895. The moving spirit behind its establishment was Kate Marsden, a nursing heroine recently returned from Siberia in search of a herb reported to alleviate leprosy who, with her characteristic energy and determination, set about raising awareness of the desperate plight of leprosy sufferers throughout the world. Cardinal Vaughan gave her his active support and patronage, urging her to make it “strictly a religious Catholic work”. Since then the Guild’s activities have remained grounded in the principles and guidelines of the Roman Catholic Church under the patronage of all his successors, currently Cardinal Vincent Nichols. However, since its first grant of £50 in 1896 to help establish a “leper colony” in Burma, the Guild has never made any distinction regarding the creed or denomination of its beneficiaries, nor of race, colour, gender or age.

The Guild’s original purpose, “the relief of lepers all over the world”, reported in its second Annual Report in 1898, has remained largely unchanged, as recorded below. Its method of operation, while adapting to changing circumstances and most recently to modern technology, is still recognisably that of its founders. It has enjoyed a remarkable stability in its leadership; Mary, Baroness Gudin 1895-1921; Adele, Countess Cadogan 1921-1960; Sir Harold Hood Bt, 1960-1994 and Mrs Gwen Sankey, 1994-2014.

## **Objects**

1. To give and grant relief and assistance of any description including financial assistance to any persons suffering from leprosy, or the family or dependants of such persons throughout the world;
2. To carry out or fund the investigation and research of the causes, treatment, cure and prevention of the disease of leprosy and allied diseases; and,
3. To carry out or fund the professional education of those engaged in the diagnosis and treatment of leprosy.

In practice the first object consumes the overwhelming majority of the donor funds available to the Guild, for reasons outlined below.

In its distribution of grants to applicants each year, the Trustees have regard to the Charity Commission’s guidance on public benefit.

## **Achievement of Objects and Charitable Expenditure**

The Guild has continued to promote the treatment, cure and prevention of leprosy and to support the relief, assistance and rehabilitation of people suffering from leprosy, as well as their families and dependants, in Africa, Asia and Latin America:

1. through annual maintenance grants, totalling £253,553. Details in Appendix A; and,
2. through Educational and travel grants to medical students at a cost of £2,000. Details in Appendix B.

Through these grants, the Guild also supports and encourages:-

- early detection work to avoid disability;
- rehabilitation towards self-sustainability after treatment and cure; and,
- education of children at primary, secondary and tertiary levels, professional and vocational training and start-up grants for them to set up in trades.

The total disbursed on grants was £255,553

The Guild encourages the continuing inward flow of funds to enable its objectives to be achieved, through direct communication with its donors and others sympathetic to its objectives, including the bishops and clergy, and, where possible, by appeals in local parishes. However, the generosity of our benefactors is largely outside the control of the Guild. Measurement of success in achieving these aims is reflected in the Statement of Financial Activities, which shows the extent of funds raised and their application towards the objects described above.

## **Mission**

The Mission of the Guild continues to be the alleviation of suffering caused by leprosy throughout the world.

For 122 years, we have provided material support to leprosy patients and to those cured but disabled, their families and dependents especially where they are ostracised by their local communities through the stigma associated with the disease, in Africa, Asia and Latin America. This has generally been achieved through the distribution of Annual Maintenance Grants to leprosy “centres” which are typically hospitals, clinics, leprosy villages or outreach centres from where education and early diagnosis activities are carried out.

Although easily curable through “MDT” drug treatment issued free worldwide by WHO since 1995, the number of new cases reported annually to WHO remains stubbornly around the 200,000 mark whilst the actual incidence of the disease will be significantly greater. Once the disease has been totally eradicated there will still remain hundreds of thousands of former sufferers, cured, but disfigured and disabled. They, and their families, will need external support for decades to come especially in places where they are unable to live or work within their local communities because of cultural prejudice.

It is in caring for these people that the Guild found a special charism as a Catholic charity. Our primary model both pre-dates and continues to differ from most other charities in this field in that we are not focused primarily on projects to be completed within a timeframe, but on stipendiary payments to our centres on which they rely for their day-to-day necessities and even survival. We send Annual Maintenance Grants to our centres, often run by selfless religious sisters and brothers, though, as already stated, neither creed nor race has any place in the selection of beneficiaries and all our centres must be open to receive whoever is in need of the services they provide. We consider that we have an obligation to continue to support them for as long as they have patients, disabled residents and their dependents to care for. Our policies on the use of the funds donated or bequeathed to us are focused on the long-term nature of this, our primary work.

A secondary objective, in support of our primary mission, is to help centres to become more self-sufficient through, for example, improving water supply, or seed-funding agricultural or light industrial development. We would also like to make more contributions towards medical treatment, research, and outreach work and to increasing awareness that leprosy is “just a disease like any other”. Recognising that our available resources are stabilising below our current annual distribution, we made a policy decision in 2013 only to accept further project applications where we are satisfied that such expenditure will not reduce our ability to meet our annual maintenance commitments. However, over the last four years growing concern within the Executive committee about the medium-term financial viability of the Charity led the Executive committee to conclude that more energetic steps were required to increase the guild’s voluntary income if we were to meet our existing commitments into the long term, far less engage in the other Objects open to it under the charity Commission Scheme.

### **“A Pilgrimage of Hope” Strategic Review and Fundraising Plan 2018**

In September 2017, therefore, the Executive Committee invited Action Planning, a charity fundraising consultancy, to prepare a report on increasing voluntary income. Their report concluded that, whilst the Guild had made a virtue of keeping its costs extremely low, its income was falling to the point of becoming an existential concern. Comparator charities had all spent significant sums on fundraising, and while this meant that the proportion of income available to beneficiaries was less, the net amount available to support them increased very significantly. The report suggested steps which could be taken to increase income, potentially rising from £300k (net after costs £153k) in 2018 to £690k (net £387k) in 2022. It also recommended that the Guild should undertake a full Strategic Review of its Organisational Strategy, which it did following consideration of the report at two “Awaydays”. The Strategic Review broadly accepted Action Planning’s proposals, but concluded that, before committing to a radical change of direction and immediate expenditure of £50-100k on fundraising, some external validation was required. Two validation reports were submitted to the Executive Committee by Jessica Dallyn, an independent fundraiser, and Gill Moody of Craigmyle, which supported the general conclusions of the Review. From the Review and the two validation reports, a Fundraising Plan 2018 was drafted and approved by the Executive Committee at its 17<sup>th</sup> February 2018 meeting. The Fundraising Plan was presented to and commended by a Special General Meeting, convened in accordance with Paragraph 24(2) of the St Francis

Leprosy Guild Scheme, on Wednesday 21<sup>st</sup> February 2018. Implementation began with the appointment of a salaried Director on 1<sup>st</sup> March 2018.

## **How St Francis Leprosy Guild Works**

### **Structure**

#### **General Committee**

The General Committee is the supreme decision-making body of the Guild. It consists of the Superiors of those Religious Orders whose members run any of the centres the Guild supports; the members of the Executive Committee (by whose President it is chaired); any honorary medical adviser; and others interested in furthering the objects of the charity. All members have one vote.

It meets in General Meeting at least once a year, principally to receive from the Executive Committee the report and accounts for the past financial year.

#### **Executive Committee**

The Executive Committee consists of up to thirteen members, headed by the President. The Provincial of the Orders of Friars Minor is appointed ex officio as Spiritual Director; the remainder by election or co-option. The Executive Committee meets, typically, bi-monthly throughout the year to conduct the normal business of the charity, especially the annual round of applications and decisions on the distribution of charitable income to our centres and questions of fund-raising and administration.

#### **Finance Sub-Committee**

The Finance Sub-Committee was established in January 2014. It is chaired by the President and the Treasurer plus Trustees Margaret Hood, Philip Newill and Paul Leavy are members. It meets as required and considers primarily matters related to investments and the financial management of the Guild and its financial resources.

### **Volunteers**

During the year to 31 December 2017 the Administration Officer was the only person paid by the Guild. Otherwise the Guild relies for its management and administration on the work carried out by the Trustees and by other volunteers who provide their services free. In the opinion of the Trustees it is not practical to quantify the value of the services provided.

### **Governance**

The Guild is registered as a charity in England and Wales no. 208701. Its governing instrument is a Scheme which was adopted on 24 June 2003.

On 31 December 2017 there were 9 trustees none of whom receives any remuneration and who form the Executive Committee.

All key decisions, including the allocation of charitable funds, are made by the Trustees in Executive Committee meetings. The allocation of charitable funds is

subject to the final approval of the General Committee which meets once a year to approve the financial statements and the allocation of funds.

Meetings of the Executive Committee regularly address the following:

- the future plans for the Guild especially regarding the prioritisation of grant allocations;
- the financial plan for the current year and for a further two years;
- the award of maintenance, project, and educational grants; and,
- the impact of the work of the Guild.

## **How Does St Francis Leprosy Guild pay for its Activities**

### **Finance**

The Statement of Financial Activities (SOFA) reports a surplus for the year of £23,097.

Our income for the year totalled £337,638 (2016, £320,919) which included Subscriptions and Donations of £72,741, Legacies of £186,511, Trust Income of £1,525 and Dividend and Interest Income of £30,033.

During 2017 the Guild approved total grants for payment amounting to £255,553 of which £253,553 related to maintenance grants and £2,000 to educational grants (2016 grants approved amounted to £297,169). We continue to face increasing demands for our grants whilst our annual income continues to fall short of the amount necessary to meet this increased demand on an annual basis. Accordingly we maintain close attention to the control of, and where possible reduction of, our annual operating costs. Our operating cost expenditure for 2017 was £42,568.

### **Investments**

The Guild holds investments to support fluctuations in its cash flow.

The value of the Guild's investments at 31 December 2017 was £963,149 (2016, £959,168). During 2017 we have benefited from net realised and unrealised gains of £46,828 reported in the SOFA for 2017.

The Executive Committee has overall responsibility for the Guild's investment strategy. The Finance Sub Committee monitors the investment strategy with delegated responsibility from the Executive Committee. The funds are managed by Brewin Dolphin and the Guild takes advice from Brewin Dolphin investment professionals to help maximise the return on its investments and to ensure that the investment strategy remains fit for purpose whilst ensuring adherence to the Guilds Moral and Ethical Investment policy.

### **Reserves**

The Guild holds only unrestricted reserves.

The underlying Guild reserves policy, approved by the Executive Committee, is to maintain a level of unrestricted reserves that will enable the Guild to maintain a continuity of activity together with the ability to adjust in a measured way to significant changes in the external economic environment and demands for the grants

provided by the Guild. This underlying reserves policy requires the Guild to maintain a level of unrestricted reserves equivalent to two year's operational and grant expenditure. However, given the shortfall of annual subscription and donation income compared to the increasing demand for the Guild's grants, it is also currently deemed appropriate to maintain an additional amount of unrestricted reserves, which, together with budgeted annual income, will provide the Guild with sufficient resources to be able to meet its planned grant allocations for the foreseeable future whilst carefully managing, and where appropriate and reasonable, reducing, its overall grant expenditure. At 31 December 2017, our free reserves stood at £1,071,699 (2016, £1,048,602)

### **Relationships with Other Parties**

St Francis Leprosy Guild actively cooperates with leprosy agencies in the UK and abroad by exchange of information. These include ILEP (International Federation of Anti-Leprosy Associations), LEPRO Health in Action, The Leprosy Mission England and Wales, The Leprosy Mission International, AIFO (the Italian Leprosy Charity), the NLR (the Netherlands Leprosy Relief Charity) and the GLRA (German Leprosy Relief Association).

In addition, most members of the General Committee represent religious orders, which administer many of the leprosy centres supported by the Guild, and are able to provide useful information in relation to these centres.

### **Review of Activities 2017**

#### **Allocation of Grants**

The principal activity was the allocation of Annual Maintenance Grants to 61 "centres"; a significant reduction from 2016, in part due to difficulties in communications despite significant follow-up efforts through email by Guild staff and volunteers. Absent any visits by volunteers (at their own expense), the allocation must be decided on the basis of documentary and photographic evidence submitted by the centres. As in previous years, completed application forms together with an annual report and financial information were required to be completed by end-November 2016 (although this is an administrative deadline and late applications are accepted well into the New Year). The review of applications has typically required significant subsequent correspondence with individual centres to ensure they comply with our minimum requirements. As this is only the second year that the Guild has used this electronic system, there were some issues with some centres not fully completing the form and emails were sent to follow up on various questions. Up to six reviewers, with several years' experience of the Guild's application process, then assessed the applications. In April 2017, the Executive Committee agreed summary "abstracts" of each application, with recommended grants for each. This was then considered and approved by the General Committee at the AGM on 17<sup>th</sup> May. In 2017 these grants ranged from £1,000 to £13,500 in the 61 centres we supported in 24 countries; the average grant was £4,160 and 46,000 patients or former patients and 5,965 dependents benefitted from the generosity of our donors and those giving through wills. The distribution of approved grants began in July, though as usual

administrative difficulties caused delay, with the last grant not being successfully transferred until December.

There were no project grants awarded in 2017 due to lack of available funds. Two educational grants of £1,000 were awarded to two medical students to part fund their elective visit expenses, to be spent on the study of leprosy, which they reported back to us.

### **120th Anniversary Follow-Up and Annual Mass 2017**

A video, produced by “Another Direction Ltd” showing the Guild’s work over the years, presented by the Rt Hon Ann Widdecombe DSG continues to be topical as a marketing tool, and it, together with the electives’ pieces remain posted on the Guild’s website and on Social Media.

The centrepiece of the Guild’s year was, as usual the Annual Benefactors Mass on 3<sup>rd</sup> November 2017 at The Church of the Immaculate Conception Farm Street, London by kind permission of Fr Andrew Cameron-Mowatt sj, where the Rt Rev Peter Brignall, Bishop of Wrexham, was chief celebrant and stayed on to hear the presentations of two of our 2017 Guild-funded elective medical students, Kristina Gallagher and Catriona Simpson who spoke of their visit to India.

### **Fundraising and Publicity**

In addition to the activities recorded above, it is hoped that the broader fundraising, including from Trusts, flagged in last year’s report, which had to be deferred for lack of time, will be able to proceed in 2018, now that the priority task of increasing voluntary income is underway.

The report on “Increasing voluntary Income” presented to the Guild in October 2017 by Action Planning, the Guild’s Strategic Review “A Pilgrimage of Hope”), its validation and implementation following its approval by a Special General Meeting on 21<sup>st</sup> February 2018 is described in detail above.

Members and supporters of the Guild sponsored two Brandenburg Choral Festival concerts; a scheme where the Guild receives half of the of ticket price which are sold through the Guild. In addition to increasing awareness of the Guild to a new audience the March concert resulted in a £1,500 donation from a Trust. However, the administrative effort was considered excessive to the financial return and the Guild will consider whether to continue this activity in 2018.

The Executive Committee again decided to maintain advertising expenditure in 2017 at £5000. Adverts were placed in the Catholic Herald, Catholic Times, The Universe, Arundel & Brighton News and Scottish Catholic Observer to increase the Guild’s public visibility. One of the Trustees maintained the website throughout the year ensuring that the Guild’s news and activities are promptly added to the site.



The intention to revive parish visits, following Cardinal Vincent's letter to the President giving his consent for the Guild to approach parish priests to request a collection for the Guild, had to be deferred but is hoped to take place in 2018. It remains the intention that those parishes who provided collections in the first years of the Guild's existence will be approached first.

### **Meetings**

During 2017 the Guild held five meetings of the Executive Committee and one of the General Committee.

### **Appeals and Fundraising**

The total of church collections and donations for the year was £4,269. This includes funds raised from church collections at our Centenary Annual Mass and from church appeals. Income from subscriptions and donations amounted to £68,472 from Trusts £1,525 and from legacies £186,511.

### **Risk Management**

The Trustees take expert advice on managing St Francis Leprosy Guild investments and maintain an ethical investment policy which is relevant to the charity's objects and constitution. The Trustees exercise their powers through the Executive Committee and consider that the charity has adequate risk management, reporting, and approval procedures in place in particular regarding the exercising of authority delegated by the Executive Committee to the Finance Sub-Committee which oversees Investment and other St Frances Leprosy Guild financial matters.

The determination and allocation of annual grants made by St Francis Leprosy Guild is the sole responsibility of the Executive Committee and is subject to final approval by the General Committee.

### **Statement of Trustees' Responsibilities in respect of the accounts**

The Charities Act 2011 requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Guild and of its financial activities for that year.

In preparing those accounts, the Trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgments and estimates that are reasonable and prudent;
- c) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- d) prepare the accounts on a going concern basis unless it is inappropriate to presume that the Guild will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Guild at that time and enable the Trustees to ensure that any statement of account prepared by them complies with the regulations under Section 154 of the Charities Act 2011. They are also responsible for safeguarding the assets of the Guild and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that so far as they are aware, there is no relevant audit information of which the Guild's auditors are unaware. They have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the Guild's auditors are aware of that information.

Signed on behalf of St Francis Leprosy Guild Trustees:

A handwritten signature in black ink, appearing to be 'Chris Wyatt', written over a horizontal line.

Chris Wyatt (Trustee and Hon. Treasurer) 3 May 2018

**Statement of Financial Activities for the year ended 31 December 2017**

<b>Incoming resources</b>		<b>2017</b>
<b>2016</b>		<b>£</b>
<b>£</b>		
	<b>Incoming resources from generated funds</b>	
	<b>Voluntary income</b>	
77,047	Subscriptions and donations - unrestricted	68,472
7,411	Church collections and donations	4,269
59,339	Legacies	186,511
81,925	Trust Income	1,525
225,722		<b>260,777</b>
	<b>Investment income</b>	
268	Bank interest	1,114
31,699	Other investment income	28,919
66,303	Unrealised surplus on investments	40,227
(3,073)	Realised Surplus/Loss on Investments	6,601
95,197		76,861
320,919	<b>Total incoming resources</b>	<b>£337,638</b>
<b>2016</b>		<b>2017</b>
<b>£</b>		<b>£</b>
4,963	<b>Costs of generating voluntary income</b>	3,396
	<b>Charitable activities</b>	
279,253	Maintenance grants	253,553
17,466	Special grants for projects	-
450	Educational grants	2,000
297,169	Support costs	255,553
54,310		42,568
351,479		298,121
3,000	<b>Governance costs – Independent Examiners fee</b>	1,500
-	<b>Consultancy Fees</b>	11,524
359,442	<b>Total resources expended</b>	314,541
(38,523)	<b>Net incoming (outgoing) resources</b>	23,097
	<b>Reconciliation of funds</b>	
1,087,125	Fund balance brought forward at 1 January 2017	1,048,602
£1,048,602	Fund balance carried forward at 31 December 2017	£1,071,699

**Balance sheet as at 31 December 2017**

2016		2017
£		£
	<b>Current assets</b>	
92,089	Bank balances	86,924
959,168	Investments	963,149
11,232	Accrued income and prepayments	47,963
1,062,489		1,098,036
	<b>Creditors - amounts falling due within one year</b>	
(4,387)	Accrued liabilities	(3,837)
(9,500)	Commitment for future grant payments	(22,500)
(13,887)		(26,337)
1,048,602	<b>Net current assets</b>	1,071,699

**Accounting policies**

1. Basis of Accounting. The charity is a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

2. Legacy income is brought into account when the amount receivable can be established with reasonable certainty. Income tax recoverable on Gift Aid donations is treated as receivable in the period in which the income from which it arises is received. All other income is brought into account when it is received unless its future receipt can be established with certainty.
3. Grants are accounted for in the period in which the expenditure is committed. Administration and Fundraising Expenditure is accounted for on an accrual basis.
4. Expenditure on office equipment is written off in the period in which the expenditure arises.
5. Investments are valued at the current market value at the balance sheet date.

**Funds**

6. All funds constitute a single fund which is unrestricted and can be used for the objects of the Guild.

- 7 The underlying Guild reserves policy, approved by the Executive Committee, is to maintain a level of unrestricted reserves that will enable the Guild to maintain a continuity of activity together with the ability to adjust in a measured way to significant changes in the external economic environment and demands for the grants provided by the Guild.

**Incoming resources**

- 8 Four large legacies received during the year accounted for £158,652 of the total of £186,511.
- 9 Tax recoverable amounting to £4,239 on income received under Gift Aid has been included in subscriptions and donations.

**Grants**

- 10 Details of grants paid are given in the Appendices to the Trustees' Report.

**Support costs**

- 11 Support costs relating to the Guild's charitable activities comprised:

2016		2017
£		£
323	Legal & Professional Fees	-
162	Bank Charges	724
10,098	Investment Management Charges	9,742
8,939	I.T. and Miscellaneous	5,888
330	Insurance	339
600	Office equipment	32
14,938	Rent and office costs	14,731
16,000	Salary costs (one employee)	7,999
1,543	Stationery	2,230
891	Telephone, fax and internet	883
486	Travelling expenses	-
<u>£54,310</u>		<u>42,568</u>

**Investments**

- 12 Investments include a portfolio of investments managed by Brewin Dolphin with a market value at 31 December 2017 of £893,734 and £69,415 in Lloyds Trust Gilt Fund units.

**Trustees' remuneration and expenses**

13. None of the Trustees was remunerated or received any reimbursement of expenses during the year.

Signed on behalf of the Trustees

Chris Wyatt (Trustee and Hon. Treasurer)

xx April 2018

**APPENDIX A**

**St Francis Leprosy Guild Maintenance Grants 2017**

<b>AFRICA</b>		<b>£</b>
DUBIE	DR CONGO	1,750
ABU ZAABAL	EGYPT	5,500
CAPE COAST	GHANA	2,500
GANTA	LIBERIA	6,000
MASSATINE	LIBERIA	5,500
MARANA	MADAGASCAR	5,500
ABAKALIKI	NIGERIA	9,000
ABEOKUTA	NIGERIA	1,500
AKURE	NIGERIA	4,500
ELEME	NIGERIA	4,000
OGOJA	NIGERIA	4,000
OSSIOMO	NIGERIA	4,000
YAKOKO	NIGERIA	1,500
MISUFINI	TANZANIA	1,500
PEMBA	TANZANIA	2,053
UPENDO	TANZANIA	3,000
BULUBA	UGANDA	5,000
MORULEM	UGANDA	3,000
NYENGA	UGANDA	2,500
LUANSHYA	ZAMBIA	2,000
MANGANGO	ZAMBIA	1,000
SANDOA	ZAMBIA	2,000
SICHILI	ZAMBIA	1,000
<b>Total Africa</b>		<b>£ 78,303</b>

**SOUTH AMERICA**

**£**

LABREA	BRAZIL	8,500
MANAUS	BRAZIL	2,000
<b>Total</b>	<b>South America</b>	<b>£ 10,500</b>

<b>ASIA</b>		<b>£</b>
DHANJURI	BANGLADESH	13,500
MACAU	CHINA	3,000
MOXI	CHINA	2,500
BARGARH	INDIA	4,000
BOMBAY	INDIA	4,000
CHERTHALA	INDIA	2,500
DALLI RAJHARA	INDIA	4,000
DINDIGUL	INDIA	4,000
FATHIMANAGAR	INDIA	6,000
JARANGDIH	INDIA	6,000
KANKANADY	INDIA	4,000
KARAIKAL	INDIA	1,750
KOVILOOR	INDIA	4,000
KUMBAKONAM	INDIA	6,000
MUNIGUDA	INDIA	9,000
NEDIYANCODE	INDIA	6,000
NIMBHORA	INDIA	4,000
NUZVID	INDIA	3,500
PEDANA	INDIA	4,000
PRAKASAM	INDIA	4,000
PURI	INDIA	4,000
RAIPUR	INDIA	4,000
SAKTI et al	INDIA	4,500
TRICHUR	INDIA	2,000
TUTICORIN	INDIA	7,000
VYASARPADI	INDIA	4,500
LOILEM	MYANMAR	4,000
THAYET MYO	MYANMAR	4,000
POKHARA	NEPAL	8,000
KARACHI	PAKISTAN	7,000
ILOILO	PHILIPPINES	1,500
BADULLA	SRI LANKA	7,500
RONPHIBUN	THAILAND	4,000
QUI HOA	VIETNAM	7,000
<b>TOTAL ASIA</b>		<b>£164,750</b>

<b>TOTAL MAINTENANCE GRANT</b>	<b>£ 253,553</b>
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## APPENDIX B

### St Francis Leprosy Guild Educational Grants for Medical Students 2017

Student		£
Cajetan Skowronski	Nepal	500
Grace Wong	Leprosy Hospital Kuala Lumpur, Malaysia	500
Kristina Gallagher	Karigiri Hospital, Tamil Nadu, India	500
Catriona Simpson	Karigiri Hospital, Tamil Nadu, India	500
Total Educational Grant		2,000



## **Independent Examiner's Report to the Trustees of St Francis Leprosy Guild**

I report to the Trustees on my examination of the accounts of St Francis Leprosy Guild for the year ended 31 December 2017 which are set out on pages 11 to 13.

### **Respective responsibilities of the trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility:

- to examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charities Commission (under section 145(5)(b) of the Charities Act; and,
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Paul K West*

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**Paul K West ACA**  
Chartered Accountant  
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Leighton Buzzard,  
LU7 1AE

Date 10/5/18